

Fuel Card Fee Schedule



CARD FEES	
Description	Amount (GST exc.)
Monthly management fee	As notified to you in writing
Additional card fee	\$8.00 per card
Replacement card fee	\$8.00 per card
Express card delivery fee	\$10.00 per envelope

PAYMENT FEES	
Description	Amount (GST exc.)
Credit card processing fee	MasterCard and Visa – 1.3% American Express – 2.1%
Late payment fee	\$60.00 administration fee plus a late payment fee of 4.1% of the overdue amount
Over limit fee	\$60.00 plus 4.1% of over limit amount
Dishonoured payment fee	\$40.00 per instance
Debt collection referral fee	\$50.00 per instance
Reconciliation processing fee	\$25.00 per hour (minimum charge)
Transaction fee (at Coles Express only)	1% on all purchases at Coles Express

GENERAL FEES	
Description	Amount (GST exc.)
Email statement fee	\$0.00 per statement
Paper statement fee	\$5.95 per statement
Quarterly Activity Report fee	\$12.73 per card per annum
Annual Activity Report fee	\$15.00 per card per annum
Statement retrieval fee	\$10.00 per statement

Effective: 1 March 2018

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